

DEPARTURE REQUEST FORM

Name: _____ Andrews ID#: _____

Cellphone: _____ Email: _____ Student _____ Guest _____ Faculty/Staff _____

All locations billed at \$ _____ one way, per person

_____ South Bend International Airport

_____ South Bend South Shore Station (SBA)

_____ South Bend Amtrak, 2702 Washington Street

_____ South Bend Greyhound Station, 100 W South Street

_____ Niles, MI Amtrak Station, 598 Dey Street

_____ Benton Harbor, MI Greyhound Station, 24125 S Michigan Street #139

_____ St. Joseph, Amtrak Station, 410-1/2 Vine Street

Things to NOTE:

Requests made less than two business days before the requested travel time are subject to a \$ _____ late fee.

Departure Times before scheduled Flight/Train/Bus are as follows:

Changes to your travel plans need to be made at least 12 hours before your scheduled pickup, if not, you will be charged for any extra trips or fees.