

## ARRIVAL REQUEST FORM

Name: \_\_\_\_\_ Andrews ID#: \_\_\_\_\_

Cellphone: \_\_\_\_\_ Email: \_\_\_\_\_ Student \_\_\_ Guest \_\_\_ Faculty/Staff \_\_\_

All locations billed at \$50 one way, per person

- South Bend International Airport
- South Bend South Shore Station (SBA)
- South Bend Amtrak, 2702 Washington Street
- South Bend Greyhound Station, 100 W South Street
- Niles, MI Amtrak Station, 598 Dey Street
- Benton Harbor, MI Greyhound Station, 24125 S Michigan Street #139
- St. Joseph, Amtrak Station, 410-1/2 Vine Street

### Things to NOTE:

- x Requests made less than two business days before the requested travel time are subject to a **\$(** late fee.
- x When arriving at the South Bend International Airport, the Transportation Driver will meet you outside of "Door C" (Nearest to Baggage Claim). All other locations – the driver will meet you outside of the buildings.
- x If you need to change or alter your current reservation after hours, please call 269-471-6492. Otherwise,
  
- x Changes to your travel plans need to be made before the driver leaves, if not, you will be 81 Tc 0.081 Tw (will)TjTtue Tw