

ANDREWS UNIVERSITY
Non-Teaching Contract

NOTE: Current HOURLY STAFF* or STUDENT must be paid on hourly basis. Please submit the appropriate RATE SHEET instead.

*Exceptions may apply for hourly staff working BDC in 9/6/16 to 1/1/17 MCID 20 BDC -0.002 Tc 0.005 Tw 0 -11(D)(s)4 t-6 he)-3 pa

	Amount of Contract: \$ <input style="width: 100px;" type="text"/>
Note: must meet both minimum wage requirements based on total contract hours indicated and minimum exempt salary test	
Total contract hours <input style="width: 80px;" type="text"/>	
Number of work weeks <input style="width: 80px;" type="text"/>	
Weekly service hours <input style="width: 80px;" type="text"/> (used for ACA hours measurement)	per week

_____ and it is my responsibility to notify the employing department(s) if I have/will reach(ed) this limit.

Employee Signature _____

Date _____