

## Andrews University Assessment Policies

### Assessment Validation Process

The University's assessment processes are linked to the mission and goals of the University. Assessment plans of programs across the University are periodically evaluated for relevance to the University mission, as well as for reliability, validity, and usability, by the Committee for Institutional Assessment. Assessment plans of academic programs are also evaluated through the routine academic program review process facilitated by the Program Development and Review Committee. Proposals for new programs are submitted to the same committee, and are required to include an assessment plan. These committees include faculty from across the University at both the undergraduate and graduate levels. In addition, the Committee for Institutional Assessment includes representatives from administration, Student Life, and other support services. Recommendations are sent to program faculty and/or staff for their review, input and where appropriate, implementation.

### Annual Assessment Cycle and Data Collection

Assessments of personnel, students, courses, programs, and the University follow a regular cycle. Staff, faculty, and administrators undergo a review each January, with staff evaluated by their supervisors, faculty by their department chairs, department chairs by the Deans, Deans by the Provost and faculty in their schools, and administrators by their peers. Areas for improvement and personal goals are noted in faculty files, and are reviewed the following year. Faculty and courses are assessed by students at the end of each semester through course evaluations. Throughout the year, faculty evaluate assessment data in courses for student achievement of course and program outcomes. Course outcomes are in harmony with program outcomes, and program outcomes are linked to University goals. Support programs and offices assess indicators of how well they are supporting the operations of the University, in order to facilitate student learning. Data for each program are aggregated and compiled by the

## Follow-up Studies

The University gathers follow-up information on all graduates and programs through such means as exit