

# Regular and Substantive Interaction with the Instructor

- initiating interaction with students - based on needs uncovered via monitoring activities

– Andrews approved faculty with qualifications to teach the course or a qualified graduate student teaching under the direction of the qualified instructor, according to Andrews policy.

## **Auditable Examples**

Because the federal financial aid auditors may review the course in LearningHub, the following minimum interactions must occur in LearningHub. The DLiT Instructional Design Specialist or Instructional Facilitator assigned to the course is responsible for the internal Andrews audit of the interaction in the course.

For a semester-length interactive online course:

There must be a variety of regular and substantive interactions with students each week. Examples include, but are not limited to the following:

1. Teacher presence in discussion forums
2. Grading and written feedback (formative and summative)
3. announcements or a weekly overview
4. a notice of the date, time, and link for a scheduled Zoom conference; or the recording of the Zoom

For other length and format courses:

For shorter courses, there must be a variety of regular and substantive interactions with students each week; for example:

1. in an 8 week course, there should be at least

## **Instructional Tips**

There are multiple ways to ensure regular and substantive interaction with the instructor. Additional strategies include:

### **Within LearningHub**

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