

OFF-CAMPUS PROGRAMS

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STUDENT HOUSING

Andrews University offers several choices of living quarters to meet students' needs.

Residence Halls. The university maintains two men's residence halls (Meier Hall and Burman Hall) and one women's residence hall (Lamson Hall). Double-occupancy rooms are standard. Private occupancy is permitted by special request, if space allows, for an additional fee.

APARTMENTS AND HOUSES FOR RENT

The university owns approximately 300 apartments and 37 houses. These are available to married students and single-parent students. Efficiency apartments in the Garland complex are available to single graduates or single undergraduates who are 22 years of age or older. Accommodations are available only to those who have been officially accepted as university students. Since apartments are limited, applicants are advised to apply six to nine months before their first semester of studies.

Most apartments are furnished. Tenants must supply their own linen, draperies, and kitchen utensils. Unfurnished apartments have a stove and refrigerator. Heavy furniture and pianos may be placed in the apartments only by prior arrangement with the Family and Graduate Housing director. Pets are not allowed in university apartments or houses. The apartment descriptions, rental rates, and application forms are available upon request. Further information on university housing may be obtained through the Family & Graduate Housing Handbook available from the Family & Graduate Housing office. Please visit the web site at www.andrews.edu/HOUSING for applications and further information.

Other Accommodations. Some area landlords have their names and phone numbers on record at

Mumps, and Rubella (German Measles) Immunization (MMR). See the admission section of this bulletin for detailed requirements.

Available Medical Care. For health needs students may contact University Medical Specialties, located next to the Apple Valley Plaza. Phone 473-2222 during office hours (8 am–5 pm, Monday–Thursday, and 8 am–12:00 noon, Friday) to schedule appointments.

Physician appointments and nurse visits, as well as most short-term medications, are available to residence-hall students. These services are included in the rent/health plan and are not charged separately to the student. However, charges are made for lab work, X-rays, and accident cases involving third-party liability.

Non-residence-hall students living in the apartments or off-campus housing may also use University Medical Specialties for a fee.

For emergencies outside of regularly scheduled office hours, students may reach a physician at 473-2222.

HEALTH-RELATED CONCERNS

STUDENTS' RIGHTS AND RESPONSIBILITIES

Standards of Conduct. At Andrews University, we aspire to glorify God and to show respect for self and others in all aspects of life. Members are expected to foster the harmonious development of mental, physical and spiritual health. Together we make a conscious effort to contribute to this Christian community and to maintain high standards of conduct. These standards are part of the unique mission and spiritual heritage of Andrews University, and reflect core values that are grounded in **biblical principles**.

The university interprets the presence of a student on campus as meaning that he/she has chosen this university because of the lifestyle it upholds. Admission is a privilege that entails acceptance of individual responsibility for honor, integrity and self-discipline. Attendance at the university is also a privilege, and not a right. The university can ask any student to leave whose presence seems to damage the mission and function of the institution, or who persists in violation of established regulations.

The list that follows is not comprehensive, but provides examples of matters that will result in serious consequences:

The use or possession of tobacco, alcoholic beverages, **illegal drugs** or dishonestly acquired or misused prescription drugs; indulging in dishonesty; sexual immorality, physical and sexual assault; theft, vandalism; **patronizing night clubs, dances, bars, taverns, gambling places, parties/places of residence where alcohol is served, and other places of questionable entertainment**; profanity or vulgarity; possessing lewd or obscene materials or firearms; or engaging in improper associations, fraternities or sororities are not allowed and may be cause for suspension or dismissal.

The expected standard of conduct is described in the *Student Handbook* and in the *Citizenship Agreement* segment of the undergraduate application which must be signed by each student prior to registration. Students may obtain a copy of the handbook at the Student Services office (or online at www.andrews.edu/SS). Any regulation adopted and published by the administration and announced to the students has the same force as regulations printed in official publications.

Student Records. Within certain limitations, enrolled students of Andrews University may inspect their official records upon request at the following offices: Academic Records, Human Resources, Student Financial Services, Student Services, Counseling and Testing Center, departments of instruction, and the University School. The full policy that governs student records and access to them is available in the *Student Handbook*.

Student Review of Educational Records. It is the policy of the university that students may inspect and review their educational records and may, if they believe the records are incorrect, seek to have the records corrected through appropriate review procedures. Students who wish to review their academic records should set up an appointment through the Academic Records Office. Students wishing to review their student life records should make an appointment with the Student Services Office.

Releases to Third Parties. In accordance with the Family Educational Rights and Privacy Act, Andrews University limits disclosure of educational records or personally identifiable information without the student's written consent, except to agencies

ministry in partnership with their husbands according to their talents, gifts, and desires. Although the organization focuses on seminary wives, it also encourages participation by faculty women, faculty wives, and students.

OTHER CAMPUS SERVICES

Other campus services include a barber shop, a beauty shop, and the university-branch post office.

IMMIGRATION INFORMATION FOR INTERNATIONAL STUDENTS

International students on F-1 or J-1 visas (including dependents) who come to study at Andrews University (AU) should be informed about the immigration laws and regulations in matters related to their visa status. It is the responsibility of the international student to maintain his/her student visa status at all times. Failure to follow immigration regulations, whether intentional or unintentional, is a violation of the student visa status. Consequently, the status of the international student would be terminated and he/she must apply to the USCIS to be reinstated back into the legal student visa status or be faced with possible deportation.

The personnel at International Student Services (ISS) consists of the director called the Principle Designated School Official (PDSO) and two other Designated School Officials (DSO). They are appointed by Andrews University and authorized by United States Citizen and Immigration Services (USCIS) to issue and sign legal students' documents. They are also required to advise international students in areas related to student life on campus such as study, work and travel, etc.

The International Student Services Office communicates information to the international students in matters related to the government laws and immigration by several methods. First, the orientation for new international students is required upon arrival at Andrews University. Failure to attend the orientation program will result in the student being placed on probation. The International Student Services Office communicates information to the international students in matters related to the government laws and immigration by several methods. First, the orientation for new international students is required upon arrival at Andrews University. Failure to attend the orientation program will result in the student being placed on probation.

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