

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Andrews Academy

Date of Drill: 02/01/17 Time drill was held: 1355 (pm/am)

Exact time required to evacuate/shelter secure: 3 mins


Total Participants: \_\_\_\_\_

Remarks: acceptable sheltered within 3 mins  
but they had a difficulty turning off the HVAC  
system & some teachers forgot to get up the code.

This report is for emergency drill # 7 for school year 2016-17.

Name of person conducting drill: Richard Simpson

Title of person conducting drill: Compliance Sgt.

Signature of person conducting drill: 

Drill Was Coordinated With:

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